



Shaping Tomorrow's
Built Environment Today

MINUTES

SOCIETY RULES COMMITTEE CONFERENCE CALL

Monday, June 3, 2019
12:00 – 1:30 pm

Note: These minutes are not the official record of minutes until voted on and approved by SRC.

Society Rules Committee Meeting
June 3, 2019
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PRINCIPAL MOTIONS

Society Rules Committee Conference Call
June 3, 2019

- | <u>No. - Page</u> | Motion: |
|-------------------|--|
| 1 – 9 | that minutes from SRC meeting of March 5, 2019 be approved as presented.
MOTION 1 PASSED (UVV-CNV) |
| 2 – 10 | that SRC recommends to the Board of Directors that ROB 3.910 be removed entirely from the ROB; and that provisions councils wish to retain be placed in appropriate locations in MOPs.
MOTION 2 PASSED (UVV- CNV) |
| 3 - 11 | that SRC recommends to the Board of Directors that Section 3.400 in the ROB be named Roles, Authorities and Responsibilities of Officers and Directors.
MOTION 3 PASSED (UVV-CNV) |
| 4 – 11 | that SRC recommends to the Board of Directors that the following changes to CTTC ROB 2.403 be approved as follows:

<u>Regional Vice Chairs and</u> Members of this committee <u>members at large</u> shall hold Member grade or higher in the Society, shall have been in the grade of Member or higher and in good standing for three years prior to the start of their terms Regional Vice Chairs <u>and</u> shall reside in the Region they represent. |
| 5 – 12 | 2.405 ELECTRONIC MEMBER COMMUNICATIONS COMMITTEE |
| • | SCOPE AND PURPOSE

The Electronic-Member Communications Committee identifies the electronic communication, and <u>collaboration and training</u> needs for of the membership <u>groups and staff</u> , recommends and maintains policies, and ensures that the implementation of information technologies meets the objectives and needs of the Society.

MEMBERSHIP
<u>2.405.002.1 Composition (13-01-30-09)</u>
The members of this committee are as follows
A.—Eight (8) voting members including the chair and vice chair, with provision for 2 consultants, as needed.

B. Non-voting members include a Board ex officio member and coordinating officer.

<u>2.405.002.2 Qualifications</u>

A. Membership should include at least one past voting member from each council.

B. A substantial number of the members shall have recent experience with electronic communications technologies.

<u>2.405.002.3 Term of Service</u>
The term of service for voting members is intended to be three (3) years. , subject to ROB 3.300-Election and Appointment Procedures.

2.405.003 OPERATION |

2.405.003.1 General Requirements

- A. Recommend and maintain policies, and guidance and training for managing ASHRAE's electronic communication infrastructure within membership groups.
- B. Ensure that electronic-communications policies and guidance balance the multiple goals of generating income, promoting ASHRAE's public image, being in alignment with ASHRAE's Strategic Plan, providing services to members, and assisting volunteers in their service to the Society.
- C. Review current membership group Society activities for conformance with existing policy.
- ~~D. Provide oversight of staff activities in electronic communications.~~
- ~~E. Regularly communicate with members about the capabilities of ASHRAE's electronic communications infrastructure.~~
- ~~F. Plan for future enhancements to the ASHRAE electronic communications infrastructure. Maintain a prioritized list of capabilities to be added.~~
- GD. Recommend and maintain policies and guidance governing data access, security, and privacy protection for electronic communications.
- HE. Provide assistance to staff to ensure coordination of electronic databases to ensure that data managed within the Society can be made available as necessary for the appropriate functions.

2.405.003.2

- IF. The committee shall define and maintain a process for evaluating and prioritizing requests for new electronic communications services that can be used by ~~the~~ councils/membership groups. The execution of an approved request is a staff function.

2.405.003.3

- ~~J. The committee shall develop and maintain guidelines on how to prepare an electronic communications request.~~

2.405.003.4

- ~~J. The committee should provide assistance to those preparing proposals. The councils may use the Electronic Communications Committee to review proposals for completeness. The review criteria should include considerations such as adequate definition, justification of need, technical feasibility, etc.~~

6 - 13

that SRC recommends to the Board of Directors that the changes to the Certification Committee ROB as shown below be approved:

Scope and Purpose

This committee is responsible for ASHRAE certification of persons, including evaluating and recommending proposals for new programs, and developing, ~~implementing~~ maintaining, ~~and~~ monitoring and evaluating certification ~~ASHRAE credentialing~~ programs.

MEMBERSHIP

2.429.002.1 Composition

The members of this committee are as follows: Eleven (11) voting members, including a chair and two vice chairs. Non-voting members include a Board ex officio member and coordinating officer. 2.429.002.2 Qualifications: The chair and vice chairs shall hold the grade of Member or higher in the Society; At east two (2) of the voting members shall be current ASHRAE certification holders.

2.429.002.3 Term of Service

The term of service for voting members is intended to be three (3) years, ~~subject to~~

~~ROB 3.300 Election and Appointment Procedures.~~2.429.003 OPERATION2.429.003.1 General Requirements.

- A. The committee shall evaluate proposals for new certification programs, including need and market demand. ~~The principal objective of the committee is to establish specific credentialing goals, including identification of credentialing programs to be implemented.~~
- B. The committee shall develop and maintain certification programs in accordance with ISO/IEC 17024, conformity assessment – General requirements for bodies operating certification of persons. ~~The committee shall monitor the effectiveness of programs after implementation.~~
- C. The committee shall monitor the effectiveness of programs after implementation. ~~The committee shall establish eligibility pre-requisite education and experience required to participate in credentialing programs. This task shall include establishing base educational and experience background to take courses, to take examinations, and to achieve credentialing in an area.~~
- D. ~~The committee, working with staff, shall define the body of knowledge necessary to earn the credential and shall set up curricula for each credentialing program which might include a series of courses required, dependent upon applicant's education, experience and performance.~~
- E. ~~The committee shall coordinate with other ASHRAE committees as appropriate~~
- F. ~~The committee shall set up examination requirements including test papers, proctored examinations, and re-testing where applicable.~~
- G. ~~The committee shall investigate potential partnering organizations in developing - credentialing and educational programs.~~

2.429.003.2 Travel Reimbursement Policy Budget

The budget of this committee may include travel costs for liaisons to other groups working on certification issues and travel costs to bring members of other societies/groups with needed expertise to meet with this committee. Travel costs (other than normal transportation costs) will be available only for Certification Committee members who have no allegiance to ASHRAE, and would attend only to assist with this committee and related activities.

- A. ~~The cost of committee members' travel or transportation to attend meetings of the committee will be reimbursed, if requested, based on the applicable Rule of the Board.~~
- B. ~~The committee's budget may include travel or transportation costs for liaisons to other groups working on certification programs.~~
- C. ~~This committee's budget may include travel or transportation costs to bring non-ASHRAE members to assist with this committee or its subcommittees and related activities.~~
- D. ~~This committee's budget may include travel or transportation costs for committee or subcommittee members who participate in activities that are unique and extraordinary to typical committee activity~~

~~E. Individuals may request travel reimbursement for activities. Approval for travel will be by committee chair and Publishing and Education Council chair and must be given prior to travel.~~

2.429.004 STRATEGIC PLAN

This committee shall develop procedures for recommending updates to the strategic plan on a continuous basis. As a minimum, the committee shall submit a report to the [Professional Development Subcommittee](#) ~~council~~ all recommendations for changes to the strategic plan as provided by the committee's constituents prior to the Annual Meeting.

- 7 – 13 that SRC recommends to the Board of Directors that the changes to the Publications ROB as shown below be approved: **(This proposed ROB change is on hold until we contact Mark O) See Attachment E for a full draft copy of this ROB**

2.419.001 SCOPE AND PURPOSE

This committee identifies the technical information needs of the HVAC&R industry not met through the Handbook, standards, guidelines, or user's manuals and oversees editorial policies and delivery of products to the marketplace. This committee also determines the best paper published in the volume year of *ASHRAE Journal* preceding the ASHRAE Winter Conference.

2.419.002 MEMBERSHIP

2.419.002.1 Composition

The members of this committee shall be as follows:

- A. Twelve (12) voting members, including a chair and a vice chair. (16-06-29-20)
- B. Non-voting members include a Board ex officio member and coordinating officer.

2.419.002.2 Qualifications

- A. All members of the committee shall hold the grade of Associate Member or higher in the Society.
- B. Members should have an awareness of the current technical information needs of various segments of the HVAC&R industry.
- C. Membership should include broad representation from the HVAC&R industry including the academic, design, construction, facility operations and manufacturing communities. At least three members should have recent experience with the production or writing of technical publications or periodicals

- 8 – 13 that SRC recommends to the Board of Directors that the changes to the Training and Education Committee ROB as shown below be approved: **(see Attachment F)**

Training and Education Committee (formerly Professional Development)

2.418.001 SCOPE AND PURPOSE

This committee identifies the educational [and training](#) needs of the HVAC&R industry, recommends and maintains policies, sets curriculum, [evaluates the effectiveness and monitors](#) ~~and oversees~~ the development and delivery of educational products and services.

2.418.002 MEMBERSHIP

2.418.002.1 Composition (02-01-16-24/04-01-28-32/13-06-26-02/15-01-28-06)

The members of this committee are as follows:

- A. Twelve (12) voting members, including a chair and two (2) vice chairs.
- B. Non-voting members include a Board ex officio member and coordinating officer.

2.418.002.1 Qualifications

- A. Membership should include broad representation from the HVAC&R industry. No one interest group should dominate the membership.
- B. A majority of the committee members should have experience as ~~developers or providers~~ [Users](#) of continuing education [courses or developers or providers of continuing education products](#). ~~to provide academic rigor to the committee's products and curriculum. These include~~ ~~1. Design professionals or contractors that provide seminars to others of their trade~~

- ~~-2. Educators that teach HVAC&R application courses~~
- ~~-3. Manufacturers that provide educational programs either to their internal staff or in support of the HVAC&R industry.~~
- ~~-4. People that develop curricula or certificate programs in building sciences.~~
- ~~-C. Several members should have recent experience with distance learning technologies.~~
- DC. Members of the committee are prohibited from working as course development contractors during their tenure on the committee (05-02-06-02).

2.418.002.3 Term of Service

The terms of service for voting members is intended to be three (3) years, ~~subject to ROB 3.300 Election and Appointment Procedures.~~

2.418.003 OPERATION

2.418.003.1 General Requirements

- A. This committee is responsible for having the subject matter and details for all ASHRAE course and training material reviewed and appraised by ~~the appropriate~~ relevant technical Committee representatives and/or other technical resources. (85-06-27-28/88-02-04-19/00-06-28-07)
- B. This committee is responsible for defining the direction and content of the educational and training portfolio, marketing and creating awareness, assessment and evaluation, review cost and profit of courses and other items under its jurisdiction. ~~The design, development, marketing and implementation of the courses and other deliverables under its jurisdiction.~~
- C. This committee will provide a mechanism to formally recognize students participants for their ~~accomplishments obtained through the completion of ALL programs~~ successful completion of training and educational programs.
- ~~D. This committee is responsible for the operational aspects of its mission, which do not require prior approval of the Board of Directors except for matters involving Society policy.~~
- ~~E. This committee sets the price it deems appropriate for the courses and other deliverables offered with an approach to have the overall curriculum break even and not be profit driven. The committee prepares a 4 year fiscal plan consistent with its break even objective and submits this plan to the Board of Directors through the Finance Committee for approval.~~
- ~~F. The committee will seek the approval of the Board of Directors and the Finance Committee on major fiscal expenditures that are outside the reasonable limits of the fiscal plan. Publishing and Education Council will decide when such matters warrant submission for approval.~~

2.418.004 STRATEGIC PLAN

This committee shall develop procedures for recommending updates to the strategic plan on a continuous basis. As a minimum the committee shall submit a report to the Professional Development Subcommittee council prior to the Annual Meeting. The report includes the current status of each activity which supports the fulfillment of the committee's assignments under the strategic plan. The committee shall report to the Professional Development Subcommittee council all recommendations for changes to the strategic plan as provided by the committee's constituents prior to the Annual Meeting.

9 – 13 SRC recommends that the Board of Directors approve the changes to the Historical Committee ROB as follows:

2.410.001 SCOPE AND PURPOSE

The Historical Committee shall encourage and carry on historical research and provide support to history-related activities of the Society.

2.410.002 MEMBERSHIP

2.410.002.1 Composition

The members of this committee are as follows

A. ~~Nine (9)~~ Seven (7) voting members including the chair and vice chair. (17-02-01-01)

B. Non-voting members include a BOD ex officio member and a coordinating officer.

~~C. Corresponding members include a Regional Historian from each region-~~

2.410.002.2 Qualifications

A. It is recommended that at least one committee member be from outside the United States.

~~B. At least three (3) of the voting members should have served as a Regional Historian (RVC) or as a Chapter Historian. (17-02-01-01)~~

10 – 14 that SRC recommends that the Board of Directors approve changes to ROB 1.120.002 as follows: Amendments to the bylaws of the Society shall be voted by the membership **at any annual, winter or special meeting of the Society as defined in SBL Section 3.1 and as provided in the SBL Section 3.3** ~~the Annual Meeting of the Society, except by special direction of the President~~

11 – 15 3.300.001 BOARD OF DIRECTORS ELECTIONS

C. Nomination

Members of the Board of Directors, including officers, are nominated by the Society Nominating Committee and elected by the membership.

The Nominating Committee, consisting of members selected by the Regions and members elected by the Board of Directors, shall select candidates for elected officers and members of the Board of Directors. (SBL 7.6) Nominations may also be made in writing by **petition as provided in the Bylaws not fewer than 50 members eligible to vote not less than 120 days prior to the first session of the Annual Meeting.**

12 – 15 that SRC requests the Board of Directors approve a waiver of the SRC qualifications (ROB 2.424.002.2) Rule for 2019-2020 society year.

ACTION ITEMS

Society Rules Committee Conference Call
June 3, 2019

<u>No.</u>	<u>Responsibility</u>	<u>Summary</u>	<u>Status</u>
1 - 10	Brandt	Mr. Brandt took an action item to add a new section, ROB 2105.023 with wording to explain that ASHRAE may establish other regional offices for marketing, training or member services.”.	_____
2 - 11	Neme	Prepare a clean document with changes discussed by SRC for the MOP for Officers and Directors and the ROB 3.400 and send to Larry Markel for review.	_____
3 - 11	Neme	Remove redundant “to” in ROB 2.409.002.3	_____
4 - 11	Brandt	Talk with Mark Owen about draft Handbook ROB revisions; mainly about copyrights and volume subcommittee chair requirements	_____
5 - 14	Macauley	Refer Bylaws motion back to Members Council for review and possible change in the percentage of eligible voting members	_____
6 - 15	Brandt	Defer proposed changes in the CEC ROB to the Kansas City SRC meeting.	_____

MINUTES

SOCIETY RULES COMMITTEE CONFERENCE CALL

June 3, 2019
12:00 – 1:30 pm

MEMBERS PRESENT: Don Brandt, Chair
Larry Markel, Vice Chair
Ken Fulk
Trent Hunt
Bill Klock
Dunstan Macauley
Julia Keen, CO

MEMBERS ABSENT: Art Giesler, Cons
Leon Shapiro, Cons

INCOMING MBRS PRESENT: Bill Dean
Doug Fick

STAFF PRESENT: Claire I. Neme

CALL TO ORDER

Chair Don Brandt called the meeting to order at 12:01 pm on Monday, June 3, 2019. Members attended as listed above. A quorum was present.

Code of Ethics

Mr. Brandt reminded members that ASHRAE operates under its Code of Ethics at every meeting. They were asked to review the code and become familiar with it.

REVIEW OF AGENDA

Chair Brandt asked if there were additions to or deletions from the agenda. There were no changes; the agenda was accepted as presented.

ACTION ITEMS UPDATE

All ongoing action items from the previous meeting are on the agenda for today's call

APPROVAL OF MINUTES

Mr. Brandt called for a motion to approve the SRC minutes from the March 5, 2019 SRC meeting. Mr. Klock moved and it was seconded

(1) that minutes from the SRC meeting of March 5, 2019 be approved as presented.

MOTION 1 PASSED (UVV-CNV)

OLD BUSINESSInformation Items:

AASA and Honors and Awards Waivers Expire

One year waivers for AASA and Honors and Awards Committee during 2018-19 society year were removed from the ROB.

ROB 3.910 Staff Manual

Mr. Markel had requested input from councils regarding removing ROB 3.910; there were no comments received from councils. He asked for SRC's review of possible changes to Volume 2. He suggested removing or reserving item 2.105.018 Staff Manual in its entirety. He also asked if other ASHRAE offices should be listed in addition to the Washington office – ROB 2.105.021. Mr. Brandt suggested adding ROB 2.105.022 and a statement like "Other regional offices also may be established for marketing, training or member services." Mr. Brandt took an action item to add this wording in new section 2.105.022 for SRC review in Kansas City.

AI 1

Mr. Markel asked SRC if the terminology chairperson or chair in ROB 3.910.002 should be either deleted or moved to Volume 2 as 2.104.003.5. After some discussion it was agreed use of "chair" was preferred, but because this is already in wide use, the consensus was that this does not need to remain in ROB (i.e., can be deleted with the rest of 3.910, rather than moved to 2.104.003.5)

Mr. Markel moved and it was seconded

MOTION 2 that SRC recommends to the Board of Directors that ROB 3.910 be removed entirely from the ROB; and that provisions councils wish to retain be placed in appropriate locations in MOPs.

MOTION 2 PASSED (UVV-CNV)ROB 3.400 (Attachment A)

Mr. Markel suggested retaining section 3.400 in the ROB; entitle it "Roles, Authorities and Responsibilities of Officers and Directors". Have a separate MOP for Officers and Directors. Retain in the Officers and Directors MOP and the ROB:

- Section 1 General
- Section 2 Objectives & Purposes
- Section 3 Geographic Organization
- Section 4 Authority & Responsibilities
- Section 6 Assistance to Chapters – except that yellow highlighted text can be removed from ROB and only appear in O&D MOP
- Section 7 Councils
- Section 8 Representatives and Ambassadors
- Section 9 ExCom
- Section 10 Limitations and Rules

Section 5 Regional Meetings and Conferences should be moved to another section of ROB; it is not concerned with the Directors. However, there is highlighted text (in blue) that should also be put in the O&D MOP.

(Secretary's note: See Attachment A – the recommendation to BOD will be that all yellow highlighted

items be removed from the ROB and moved to the Officers and Directors MOP)

Mr. Klock moved and it was seconded

SRC recommends to the Board of Directors that Section 3.400 in the ROB be named Roles, Authorities and Responsibilities of Officers and Directors

MOTION 3 PASSED (UVV-CNV)

SRC made the following correction to the ROB:

MANUAL OF PROCEDURES FOR OFFICERS AND DIRECTORS

SECTION 1 - GENERAL

1.1 PURPOSE

1.1.1 This manual has been prepared to assist Officers and Directors of the Society. It defines the duties, responsibilities and authority of the various tasks by reference to the Society Bylaws (SBL) and the Rules of the Board of Directors (ROB). In addition, suggestions based on past experience and policy are included for guidance.

1.1.2 This manual will be periodically revised to include changes in the SBL and ROB and to reflect changes in the methods of operation in the Society.

1.2 DEFINITIONS

1.2.1 The Board of Directors (BOD) is comprised of 30 31 voting members and one (1) non-voting member

Staff took an action item to send a clean document to Mr. Markel showing suggested changes to the ROB and suggested separate document for Officers & Directors MOP. AI 2

CTTC ROB 2.403.002.2 Qualifications Changes

Mr Klock recommended the following changes to the CTTC ROB 2.403:

~~Regional Vice Chairs and~~ Members of this committee ~~members at large~~ shall hold Member grade or higher in the Society, shall have been in the grade of Member ~~or higher~~ and in good standing for three years prior to the start of their terms ~~Regional Vice Chairs and~~ shall reside in the Region they represent. (74-06-26-09/01-16-19)

Mr. Klock moved and it was seconded

that SRC recommends to the Board of Directors that the above changes to CTTC ROB 2.403 be approved as follows: (see motion 4 wording above)

MOTION 4 PASSED (UVV-CNV)

NEW BUSINESS

Draft Restructure of PEC

Handbook ROB Revision (Attachment B)

Mr. Markel pointed out a typo in ROB 2.409.002.3 – the word “to” is redundant and should be removed. After some discussion about a suggestion to remove recommendations about membership composition on Handbook Committee, Mr. Klock suggested talking with Mark Owen about deleting information about copyrights before removing these items. Mr. Fulk also suggested retaining wording in section B including four volume subcommittee chairs. AI 3
AI 4

ECC ROB Revision (Attachment C)

Mr Markel presented the following additional suggested changes to the suggested updates to ECC ROB made by PEC:

2.405 ~~ELECTRONIC-MEMBER~~ COMMUNICATIONS COMMITTEE SCOPE AND PURPOSE

The ~~Electronic-Member~~ Communications Committee identifies the ~~electronic~~ communication, ~~and collaboration and training~~ needs ~~for of the~~ membership ~~groups and staff~~, recommends and maintains policies, and ensures that the implementation of information technologies meets the objectives and needs of the Society.

MEMBERSHIP

2.405.002.1 Composition (13-01-30-09)

The members of this committee are as follows

A.—Eight (8) voting members including the chair and vice chair, ~~with provision for 2 consultants, as needed.~~

2.405.003 OPERATION

2.405.003.1 General Requirements

- A. Recommend and maintain policies, ~~and guidance and training~~ for managing ASHRAE's ~~electronic~~ communication infrastructure ~~within membership groups~~.
- B. Ensure that ~~electronic~~ communications policies ~~and guidance~~ balance the multiple goals of ~~generating income, promoting ASHRAE's public image, being in alignment with ASHRAE's Strategic Plan,~~ providing services to members, and assisting volunteers in their service to the Society.
- C. Review current ~~membership group Society~~ activities for conformance with existing policy.
- ~~D. Provide oversight of staff activities in electronic communications.~~
- ~~E. Regularly communicate with members about the capabilities of ASHRAE's electronic communications infrastructure.~~
- ~~F. Plan for future enhancements to the ASHRAE electronic communications infrastructure. Maintain a prioritized list of capabilities to be added.~~
- GD.** Recommend and maintain policies ~~and guidance~~ governing data access, security, and privacy protection for electronic communications.
- HE.** Provide assistance to staff to ensure coordination of electronic databases to ensure that data managed within the Society can be made available as necessary ~~for the appropriate functions.~~

2.405.003.2

~~F.~~ The committee shall define and maintain a process for evaluating and prioritizing requests for new ~~electronic~~ communications services that can be used by ~~the councils/membership groups~~. The execution of an approved request is a staff function.

2.405.003.3

~~J.~~ The committee shall develop and maintain guidelines on how to prepare an ~~electronic communications request.~~

2.405.003.4

~~J.~~ The committee should provide assistance to those preparing proposals. The councils may use the ~~Electronic Communications Committee to review proposals for completeness. The review criteria should include considerations such as adequate definition, justification of need, technical feasibility, etc.~~

Mr. Markel moved and it was seconded

that SRC recommends to the Board of Directors that the changes to Electronic Communications ROB as shown in Attachment C be approved

MOTION 5 PASSED (UUV CNV)

Certification Committee ROB Revision (Attachment D)

After some discussion, Mr. Markel moved and it was seconded

that SRC recommends to the Board of Directors that the changes to the Certification Committee ROB as shown in Attachment D be approved.

MOTION 6 PASSED (UUV-CNV)

Publications Committee ROB Revision (Attachment E)

After some discussion, Mr. Fulk moved and it was seconded

that SRC recommends to the Board of Directors that the changes to the Publications ROB as shown in Attachment E be approved.

MOTION 7 PASSED (UUV-CNV)

Training and Education Committee ROB Revision (Attachment F)

After some discussion Mr. Macauley moved and it was seconded

that SRC recommends to the Board of Directors that the changes to the Training and Education Committee ROB as shown in Attachment F be approved.

MOTION 8 PASSED - (UUV-CNV)

Historical Committee ROB Revision (Attachment G)

After some discussion, Mr. Macauley moved and it was seconded

that SRC recommends to the Board of Directors that the changes to the Historical Committee ROB as shown in Attachment G be approved.

MOTION 9 PASSED (UUV-CNV)

Motions from Members Council

Mr. Macauley presented four motions for SRC review from Members Council (**Attachment H**)

Members Council Motion - 1 – Society Bylaws changes.

That the ASHRAE Society Bylaws (SBL) and ROBs be amended as follows:

SBL Section 3.3 Voting. At any annual, winter, or special meeting, each voting member, as defined in Section 2.11, shall be entitled to one vote, which may be cast in person or by proxy. A proxy shall not be valid longer than three months from its date of execution.

Nominations shall be put forward by the Nominating Committee as hereinafter provided in Section 7.6.

Nominations may also be made in writing by petition signed by not fewer than fifty-½ of 1% of the members eligible to vote and no more than 50% of petitioners belonging to any single region. The minimum number of members eligible to vote shall be based on the Society's membership roster as of the first day of the Society year. Upon presentation of such nominations by petition to the Secretary with each nominee's written consent, not less than one hundred twenty days prior to the first session of the annual meeting, the nominees' names shall be placed upon the ballot. A notation on the ballot shall indicate that such nominees are presented by members independent of the Nominating Committee.

After some discussion about the above bylaws wording changes, this motion was referred back to Members Council for review and possible change in the percentage of eligible voting members.

AI 5

Members Council Motion - 2 – ROB 1.120 Bylaws changes

That ROB 1.120, Bylaws be revised as follows:

1.120 BYLAWS

1.120.001 General Requirements

1.120.002 Amendments (64-10-09-11)

Amendments to the bylaws of the Society shall be voted by the membership at any annual, winter or special meeting of the Society as defined in SBL Section 3.1 and as provided in the SBL Section 3.3 ~~the Annual Meeting of the Society, except by special direction of the President.~~

Mr. Macauley moved and it was seconded

that SRC recommends that the Board of Directors approve changes to ROB 1.120.002 as follows:

- Amendments to the bylaws of the Society shall be voted by the membership at any annual, winter or special meeting of the Society as defined in SBL Section 3.1 and as provided in the SBL Section 3.3 ~~the Annual Meeting of the Society, except by special direction of the President.~~

MOTION 10 PASSED (UVV-CNV)

The above changes are considered to be editorial.

Members Council Motion - 3

that ROB 3.300.001, Board of Directors Elections be revised as follows:

Qualifications

2. Only Fellows, Life Members and Members shall be eligible for election as voting members of the Board of Directors. (SBL 4.2)
2. Candidates for consideration as officer or director shall have attained ~~the grade of Member at least five years before the date of election~~ qualifications as provided below. ~~in the Bylaws.~~
3. ~~In addition to Section 3.300.001.B.1 and Section 3.300.001.B.2, candidates for consideration as the Society President-Elect shall have previously served in the office of Society Treasurer or Society Vice President~~
4. In addition to Section 3.300.001.B.1 and Section 3.300.001.B.2, candidates for consideration as the Society Treasurer shall have previously served in the office of Society Vice President.

5. Candidates for consideration as Society Vice President shall have previously served on the Board of Directors. and have been a member in good standing at least five years.
6. Candidates for consideration as a Director and Region Chair (DRC) or a Director At Large shall have attained the grade of Member at least five years before the date of election.

Mr. Macauley moved and it was seconded

that SRC recommends to the Board of Directors that ROB 3.300.001, Board of Directors Elections be revised as follows:

Qualifications

1. Only Fellows, Life Members and Members shall be eligible for election as voting members of the Board of Directors. (SBL 4.2)
2. Candidates for consideration as officer or director shall have attained ~~the grade of Member at least five years before the date of election~~ qualifications as provided below in the Bylaws.
3. In addition to Section 3.300.001.B.1 and Section 3.300.001.B.2, candidates for consideration as the Society President-Elect shall have previously served in the office of Society Treasurer or Society Vice President.
4. In addition to Section 3.300.001.B.1 and Section 3.300.001.B.2, candidates for consideration as the Society Treasurer shall have previously served in the office of Society Vice President.
5. Candidates for consideration as Society Vice President shall have previously served on the Board of Directors. and have been a member in good standing at least five years.
6. Candidates for consideration as a Director and Region Chair (DRC) or a Director At Large shall have attained the grade of Member at least five years before the date of election.

MOTION 11 PASSED (UVV-CNV)

CEC Proposed ROB Change

Mr Brandt suggested that due to time limitations of this call, the CEC proposed ROB change be deferred for consideration at the Kansas City SRC Meeting. AI 6

SRC Membership ROB Waiver (Attachment I)

Mr. Markel asked SRC for comments on requesting that the Board approve a one-year waiver to suspend the ROB 2.424.002.2 – SRC Qualifications- as follows:

2.424.002.2 Qualifications

- A. Either the chair or the vice chair shall be a current ~~or former~~ Board member.
- B. Members should have demonstrated Society rules ability.
- C. At least half of the members should have been prior members of the committee.

D, New members should be incoming officers of the Society or ~~incoming~~ former Directors.

E. All members shall have been members of the Society for 8 years prior to appointment.

Mr. Fulk moved and it was seconded

that SRC requests the Board of Directors approve a waiver of the SRC qualifications (ROB 2.424.002.2) Rule for 2019-2020 society year.

MOTION 12 PASSED – (4-0-1 – CNV) (Mr. Markel abstained)

NEXT MEETING

The next meeting will be at the Annual Meeting in Kansas City, MO - Marriott-West, Yard Bird B (2nd Floor) – 2:00 – 6:00 pm.

ADJOURNMENT

Mr. Brandt thanked everyone. Mr. Klock moved and it was seconded to adjourn. All were in favor and the meeting was adjourned at 1:30 pm.

Respectfully submitted,



Claire Neme, Staff Liaison

- Attachments:
- A. ROB 3.400 Revisions
 - B. Handbook ROB Revisions
 - C. ECC ROB Revisions
 - D. Certification ROB Revisions
 - E. Publications ROB Revisions
 - F. Training and Education ROB Revisions

cc: Board of Directors

